



Job Title: Grace Kids Director

Classification: Part-Time (25-30 hours per week); Potentially Full-Time (depending on competencies, skills, and ability to take on additional church office responsibilities)

Supervisor: Pastor of Operations

Compensation: TBD, commensurate with experience

Redeeming Grace Church exists to go into our world with good news to make and equip growing disciples of Jesus Christ, and to be a community that exalts, displays, and declares the gospel of Jesus Christ for the glory of God.

Grace Kids is our children's ministry serving families with children from infancy through elementary school. Our desire is to partner with parents to raise children who know, love, and obey Jesus.

Overview: The Grace Kids Director provides leadership, oversight, and development for children's ministry. This role ensures that Grace Kids is a safe, well-organized, and spiritually fruitful environment where children are taught the gospel and families are supported in discipleship at home.

This position balances ministry leadership (equipping and envisioning) with operational execution (Sunday excellence and volunteer coordination). The ideal candidate is both discipleship-focused and organizationally strong, able to lead people while building sustainable systems.

Key Responsibilities:

Ministry Leadership & Vision

- Lead Grace Kids in alignment with the church's mission and vision
- Ensure gospel-centered, age-appropriate teaching for children ages 6 months through 6th grade
- Develop a vision for partnering with parents as primary disciplers

Sunday Ministry Oversight (alongside the Grace Kids Leadership Team)

- Oversee all Sunday morning Grace Kids processes and environments
- Ensure classrooms are staffed, prepared, and running smoothly each week
- Maintain a safe, welcoming, and orderly environment for children and families
- Troubleshoot issues and provide real-time support on Sundays

Volunteer Recruitment & Development

- Identify, recruit, train, equip, and schedule volunteers
- Build a culture of encouragement, ownership, and spiritual growth among volunteers
- Provide clear expectations and regular communication
- Develop Grace Kids Leadership Team members to share responsibility and increase sustainability

Systems & Administration

- Ensure all safety policies and child protection procedures are followed
- Manage ministry budget, calendar, and resources responsibly



Discipleship & Engagement

- Equip parents with tools and encouragement for discipling their children
- Communicate regularly with families about what children are learning
- Identify ways to foster connection among families in low-administrative, sustainable ways

Strategic Initiatives

- Evaluate and lead select ministry initiatives (such as Vacation Bible School) that align with the church's mission, vision, and capacity
- Ensure any large-scale events are spiritually fruitful, well-led, and sustainable within available administrative resources
- Recruit and equip members as leaders to share responsibility for planning and execution
- Prioritize long-term discipleship impact over short-term programming activity

Character & Calling

- A clear testimony of faith in Jesus Christ and a life that reflects spiritual growth and maturity
- A heart for children and a desire to see families grow in Christ through ongoing discipleship
- Alignment with Redeeming Grace Church's theology, mission, vision, and values
- A servant-hearted, team-oriented approach to ministry

Competencies:

- Strong leadership and ability to develop people
- High level of organization and administrative skill
- Ability to build and improve systems and processes
- Clear and effective communication (written and verbal)
- Ability to balance relational ministry with operational execution

Preferred:

- Member or regular attendee of Redeeming Grace Church
- Experience in children's ministry or related field
- Experience leading teams and/or managing volunteers
- Familiarity with children, families, and classroom environments

To apply, please complete our [application form online](#).